

**MINUTES**  
**Overseers Meeting**  
**January 15, 2012**

**Present:**

President: Josiah Huntoon  
Village Agent: William H. Paige  
Treasurer: Bill Cressey  
Tree Warden: Jane Phillips  
Distribution Operator: Billy Paige  
Office Manager: Paul Bartels  
Clerk: Maureen Einstein

Overseers: Marge Brockway  
Ned Lightner  
Lee Houghton  
Judy Metcalf  
Steve Kazilionis  
Maureen O'Keefe

Visitors: Dick Brockway, Gina Cressey, Bob Smith, Lindsey Huntoon, Paul Paige.

**Absent:** Overseer Denis Wang.

**Meeting called to order** at 9:00 a.m. by President Huntoon.

**Minutes:** Judy Metcalf moved to approve the amended November 13, 2011 meeting minutes, seconded by Ned Lightner - **Voted all in favor.**

**Treasurer's Report:**

Bill Cressey reviewed the 2011 final reports and answered questions. He submitted two sets of warrants for approval, one for December 2011 and one for January 2012.

The auditors for the 2011 financial audit have been booked and will perform their field audit on March 27<sup>th</sup> and 28<sup>th</sup>.

Kathy Flynn will fill in for Paul Bartels for the month of February while he is on vacation. She will open the office on Tuesday and Friday.

In connection with the manner of accounting for and keeping track of how the \$40,000 received from the Town in connection with the waterfront improvements, Bill Cressey agreed to review those repairs and report them as offsets against that money received. The Overseers agreed that any excess funds not yet expended be set aside in a Waterfront Restoration Fund to establish a reserve account for future needs and repairs. Jo Huntoon mentioned that this action is consistent with long term practice in the village. .

**Village Agent:**

Bill Paige reported that Ralph Stanley did not finish the ramp way project in a manner that was consistent with the material specifications outlined in the contract. Judy Metcalf moved to withhold any payment to Mr. Stanley until he completes the project using the

materials specified in the bid, seconded by Lee Houghton – **Voted all in favor. Ralph will be notified and we will attempt to remedy the issue cooperatively.**

Bill wanted to know whether the beach access for Bayview Park should be stairs or a ramp. The Overseers expressed a preference for a ramp of sufficient width to allow for wheelchair access... Bill will investigate this option.

### **Visitors Concerns:**

Bob Smith volunteered to rehab the police car so that it could be used or sold. The Overseers offered their thanks to Bob, but wish to defer any work on the vehicle until the Safety Committee completes their recommendations for police coverage.

### **Communications:**

Judy Metcalf brought up the fact that when the town CEO and Plumbing Inspector share information about permit applications on Village property in a timely manner that helps us and the homeowners in assuring that all the details – particularly in connection with utility service – are in order. Dick McElhaney and Paul Bartels have both been in conversation with the Code Enforcement Offices regarding this issue. It was mentioned that Toopie Rooney had taken some steps to improve this communication. Maureen O’Keefe agreed to follow up at the Selectman’s meeting to thank them for their support and to stress to them how important this is to the NVC utilities for permitting purposes.

### **Safety:**

The Safety committee has been working on proposals to ensure that emergency vehicles will be able to respond to Bay Street / Bayview Park during the peak season. After considerable discussion, the Overseers agreed to investigate widening the parking area by Blaisdell Park to reduce congestion. Bill Paige was asked to get an idea of the costs involved with this project. The option to allow access from the top of Bayview park was tabled as this solution did not adequately address the need for emergency access.

A traffic expert has offered to evaluate our speeding problem and offer some possible solutions on a pro bono basis provided we cover travel expenses. The Overseers approved this expense.

Based on the Safety Committee survey results, Ned Lightner said that the committee broke down the police responsibility into two different jobs:

1. Speeding enforcement 8AM – 1PM, (8 hours not necessary).
2. Community policing in the evening.

Ned said that he would work out some scheduling options. Ned also noted the Safety Committed was continuing work on a job description for the police office. Both topics will be discusses with the Sheriff’s Department.

Ned will ask Michelle Nealey if she is still available this year and he would like to have another guard as backup for Michelle so we would have 7 day coverage. This will also ensure that we have a lifeguard familiar with Bayside who is available to replace Michelle as needed. Steve Kazilionis moved to have 7 day lifeguard coverage, seconded by Judy Metcalf – **Voted and approved.**

#### **Utility Committee:**

Judy Metcalf reported that the sewer outfall project is moving along as planned. The contractor is evaluating the sealant proposed to be used to seal the third train. It may be that warmer weather may be necessary to complete that aspect. Once again, there are no violations of any of our license conditions.

Judy presented the board with a sewer modification application from Sid Block. The Utilities Trustees has reviewed and recommended its approval at their December meeting. Ned Lightner moved to approve the Sid Block sewer application, seconded by Steve Kazilionis – **Voted and approved.**

#### **Discussion:**

The Annual Warrant and Payment Policy were circulated for signatures. Judy Metcalf moved to approve the Annual Warrant and Payment Policy for 2012, seconded by Steve Kazilionis – **Voted all in favor.**

#### **Next meeting scheduled for February 12, 2012.**

Judy Metcalf moved to enter executive session, seconded by Steve Kazilionis at approximately 10:25 AM - **Voted all in favor.**

10:36 AM returned to regular meeting.

Meeting adjourned at 10:36 AM.

Submitted by Paul E. Bartels  
Approved February 12, 2012