

**MINUTES**  
**Overseers Meeting**  
**April 15, 2012**

**Present:**

President Josiah Huntoon  
Treasurer Bill Cressey  
Clerk Maureen Einstein  
Village Agent Bill Paige  
Tree Warden Jane Phillips  
Distribution Operator Billy Paige

Overseers: Marge Brockway  
Ned Lightner  
Lee Houghton  
Judy Metcalf  
Denis Wang  
Steve Kazilionis  
Maureen O'Keefe

Visitors: Dick Brockway, Paul Paige, David & Beverly Crofoot, Blair Einstein, Stevens Landscaping, Dave's Landscaping, Barb's Landscaping.

**Meeting called to order** at 9:00 a.m. by President Huntoon.

**Minutes:** Marge Brockway moved to approve the March 11, 2012 meeting minutes, seconded by Denis Wang - **Voted all in favor.**

**Mowing – Cleanup Bids:**

Denis Wang moved to open the sealed bids for property maintenance / lawn care and winter cleanup, seconded by Marge Brockway – **Voted all in favor.**

Property maintenance / lawn care contract is for a two year period and winter cleanup is for a one time charge. Judy Metcalf posted the following results:

<u>Contractor</u>	<u>Mowing Amt.</u>	<u>Winter Cleanup</u>
Steven's Lawn Care	\$8,100.00 X2 \$16,200.00	\$1,500.00
Wayne Thibodeau	\$7,250.00 X2 \$14,500.00	\$1,600.00
Paige Grounds Maintenance	\$9,800.00 X2 \$19,600.00	\$1,400.00
Barb's Landscaping	\$8,500.00 X2 \$17,000.00	\$1,975.00
Aiken's Handyman Svc.	\$14,300.00	\$1,575.00
Dave's Lawn Care	\$16,000.00	\$1,500.00
Wayne Eli	\$28,439.00	\$13,000.00

Ned Lightner moved to accept the Steven's Lawn Care bid for property maintenance and lawn care, seconded by Denis Wang – **motion carried with a vote of 4 for, 1 against and 2 abstained.**

Lee Houghton moved to accept the bid of \$1,400.00 from Paige Ground Maintenance for winter cleanup, seconded by Marge Brockway – **Voted all in favor.**

### **Treasurers Report:**

Bill Cressey distributed and reviewed the financial reports for the first quarter. Bill pointed out that the office computer is running out of capacity and disk space and proposed to upgrade it. Judy Metcalf moved to upgrade the office computer hardware and software for a cost of up to \$750.00, Ned Lightner seconded – **Voted all approved.**

Bill reported that under the terms of the Bond we must assure that all projects for which the funds have been reserved must be completed by, and paid for, September, 2013. He said that Dick McElhaney thought there would be no problem with that.

Bill said that he agreed with USDA-RD to have preauthorized bond payments made with direct withdrawals from the checking accounts.

Bill reported that there is still approximately \$17,000 in taxes representing three tax years are outstanding as of now. He pointed out that this is in keeping with previous years.

### **Village Agent:**

Bill Paige passed around a sketch of the new ramp for Bayview Park beach access. He said it should cost about \$5,000.00 to \$6,000.00. He was asked to solicit bids for the project.

Bill also said that there is a missing speed limit sign that needs to be replaced.

### **Communications:**

Maureen O’Keefe will bring up the matter of the missing street sign to the Town Selectmen at their next meeting.

Lee Houghton moved to donate \$100.00 to the Mercy Hospital Oncology Center in memory of Kathy Fuller, seconded by Denis Wang – **Voted and approved.**

### **Safety:**

Ned Lightner had concerns about the funds required to recruit a police officer which are not in the budget. The Overseers agreed that while these funds are not in the budget, we still need to hire an officer. Ned asked about doing background checks on prospective hires, we will make a job offer contingent upon passing a background check.

Ned presented a Village “Safety Page” that will be included with the Utility bills in May. He was told to go ahead with it with a couple of minor changes.

The Safety Committee is planning a greet and meet the new police officer on July 4<sup>th</sup> weekend. Jo Huntoon suggested that it would be worthwhile for the officer to meet with the kids in Bayside and hear what they have to say.

The Overseers expressed the desire for the officer to NOT carry a gun.

Denis Wang moved to supplement the Safety budget up to \$1,000.00 for use in the recruiting and hiring process, seconded by Steve Kazilionis – **Voted all in favor.**

### **Surface Runoff:**

Lee Houghton reported no new problems.

### **Tree Warden:**

Jane Phillips found that the “Fire House” tree did not need to be taken down but will get an estimate for the Overseers.

It will cost \$125.00 to relocate the mulberry tree in Bayview Park, she was told to go ahead with that.

### **Utilities**

Judy Metcalf reported that we will be getting bids for the Cobe Road sewer project in May and complete the work by the end of June. Residents and the school will be told about it when we have a definite schedule.

A water leak was discovered by Billy and fixed in a timely manner.

### **Discussion:**

Steve Kazilionis said the sailing school instructors are looking for volunteer work. Jane Phillips said that watering the flowers in the dinghy and watering the transplanted Mulberry tree would be a huge help. Village bulletin boards need to be painted and the Safety Committee would like some help placing signs. Steve will pass these on to Alli Webster.

The Yacht Club is coordinating the annual band concert on July 4<sup>th</sup>. In past years the NYC, BHPS and NVC have shared the expense. Judy Metcalf moved to contribute to the concert an amount consistent with past years, seconded by Denis Wang – **Voted all in favor.**

A number of boaters have inquired about adding a proper rub rail on the boat float. The Village will install a new rub rail at Village expense; the Overseers requested that someone from the yacht club work with the Village Agent to identify the right materials.

The Trash/Recycle Contract is up in June. Judy Metcalf moved to extend the existing contract until a new one is awarded, seconded by Steve Kazilionis – **Voted all in favor.**

A letter from Seth Thayer addressed to the Overseers was circulated. He offered some large landscaping rocks to the Village. He thought that we might use them to border Merrithew Park. After discussing the matter the Overseers decided to not take the offer.

**Next meetings:**

Overseers meeting May 13, 2012 9:00 AM

Budget meeting June 03, 2012 9:00 AM

Overseers meeting June 10, 2012 9:00 AM

10:35 AM Judy Metcalf moved enter executive session, seconded by Marge Brockway – **Voted all in favor.**

Out of executive session at 11:15 AM

Judy Metcalf moved to adjourn, Ned Lightner seconded,  
**Voted and adjourned at 11:18 AM.**

Submitted by Paul E. Bartels