

MINUTES
Overseers Meeting
May 13, 2012

Present:

President Josiah Huntoon
Treasurer Bill Cressey
Clerk Maureen Einstein
Village Agent Bill Paige
Tree Warden Jane Phillips
Distribution Operator Billy Paige

Overseers: Marge Brockway
Ned Lightner
Lee Houghton
Judy Metcalf
Denis Wang
Steve Kazilionis
Maureen O'Keefe

Visitors: Dick Brockway, Blair Einstein, Bob Smith, others.

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes: Judy Metcalf moved to approve the April 15, 2012 meeting minutes, seconded by Steve Kazilionis - **Voted all in favor.**

Treasurer's report. Bill Cressey distributed reports for January through April 2012, as well as a preliminary draft of the 2013 budget. He said he had reviewed the financials and found no issues of concern. He also said he had received the audit package from Purdy Powers, including the annual letter to the overseers stating that, for the third year running, there had been no disagreements with management and no deficiencies in the financials. The auditors have made a couple of recommendations concerning personnel policies. These will be taken up at a subsequent meeting. Cressey also mentioned that a closing will be held in June for the sewer bond. He presented a bill from R&R construction for work on the boat float ramp. Bill Paige said he was satisfied that the work had been completed in a satisfactory way. Judy moved to authorize payment, and to add the item to the current set of warrants. Seconded by Denis Wang. **Voted—all in favor.** Judy appreciated the fact that Mr. Stanley had been easy to work with when we discovered initial problems with the job.

Village Agent. Bill mentioned that two places on the ramps needed to be welded, and that he would have to take the ramps to the welders to get this done. After discussion, Judy moved that Bill be authorized to take the ramps to the welder to get them fixed, and bring them back in time for the boating season. Seconded by Ned Lightner. **Voted - all in favor.**

Bill reported that paint and other needed supplies are on order for the completion of the basketball court.

The bid package for the ramp in Bayview Park was reviewed. The specs had been approved at a prior meeting. It was agreed that the contractor should decide whether to do the job on site or in his/her shop.

The bid package for curbside trash collection, also approved previously, was modified to stipulate 26 payments per year, rather than monthly payments.

Residents Comments. A Bayside resident, introduced Judy Erikson, who would like to offer Zumba Gold classes in the Community hall this summer. Lee Houghton observed that the overseers needed to re-think the policies regarding community hall reservations, before accepting any new reservations. Erikson was told we would provide a response after reformulating the policies.

Bob Smith told the overseers that the ditch on the north side of Pleasant Street is not working properly and gravel is being carried by runoff out onto Broadway and into the catch basin. Bill Paige was asked to review the situation. Bob also reported that the cruiser would be ready the following day. He said the total cost of work would exceed the \$1,000 that had been approved. However, Ned observed that some of the work was routine maintenance rather than restoration of police capabilities. The overseers agreed that the bill can be paid without waiting for the next warrant, since the work had already been approved. Bob also said he had examined the vehicle on a lift and it is in good condition—no rust, fuel lines and brake lines all ok. He also said he would have the vehicle inspected and wondered where he should put it. Several people volunteered their driveways.

Communications. Maureen reported that the Town was very worried about the Hogweed—people should not touch it or attempt to remedy the situation. She will ask Dan Webster to post a warning on Baysidemaine.com. She also said there would be a hearing on Monday, May 14th at the Drinkwater School at 7:00 PM at which the proposed fireworks ordinance would be discussed, as well as other interesting items, such as the proposal to secede from RSU20. Maureen is unable to attend. Ned will try to attend.

Facilities. Marge Brockway said she had nothing to report.

Finance. It was noted that there will be a budget workshop on June 3 at 9:00 AM.

Safety. Ned reminded the overseers that the NVC Police department authorization has lapsed—the certification must be renewed every year, and last year we didn't do it because we were using the services of the Waldo County Sherriff's office. He asked for a motion to reinstate the Police Department and circulated a letter for the overseers' signatures. Ned moved reinstatement of the Police Department, seconded by Judy.

Voted—all in favor.

Beanie pointed out that when the overseers did decide on an offer of employment, we would also need to file with the Academy on his/her behalf. A letter from the Academy

was circulated with instructions on what would be needed—a Policy and Procedures Manual and other items. It was noted that the Sherriff’s office has been very helpful and they will continue to assist us as we complete this process.

Ned reported on the search process and said the committee recommends the appointment of Kevan Fortier. He has been interviewed at a special meeting of overseers on Friday. Ned also provided some background information on the candidate, noting among other things, that he has a good understanding of community police work, and an excellent rapport with young people. It was clarified that the officer does need to carry a firearm. A background check has been completed and the discussion with Kevan has been in terms of a rate of \$16.00 per hour. He is willing to do two split shifts per week and the safety committee is recommending that he be reimbursed for a round trip drive between Bayside and his home, at the current Federal mileage rate, for each split shift that he does. It was stipulated that the officer would report to Ned (chair of the safety committee).

Judy moved to extend a written offer based on the above assumptions. Seconded by Ned. **Voted—6 in favor, one abstention.**

After discussion, Steve moved that we provide a uniform allowance of up to \$500.00 Seconded by Denis. **Voted—all in favor.** Ned will work with Kevan to determine the requirements.

Judy moved that we advance him up to \$700.00 for the purchase of a firearm, to be owned by the officer. The terms of this advance to be recorded in a letter drafted by Judy. Seconded by Steve. **Voted—all in favor.**

Finally, it was noted that it may be desirable from him to have a bicycle, that there should be a meet and greet for Kevan on the 4th of July weekend, and that the safety committee is charged with pulling together all the information required by the Maine Criminal Justice Academy on the list from John Rogers.

Ned also noted that Denis Wang had provided an attractive design for signs asking dog owners to keep their dogs on leash and also to pick up after them. It was agreed to spend up to \$500 for five such signs.

Surface Runoff. Nothing to report.

Liaison. Nothing to report.

Tree Warden Not present at this point in the meeting.

Utility. Judy reported that, once again, we had no violations in the previous month. She also reported on the opening of bids for the Cobe Road I&I remediation. The low bidder was Manter Construction Co. Judy moved to accept the Manter bid, subject to approval of the line items by Dirigo. Seconded by Denis. **Voted—all in favor.**

Residents of Cobe Road were invited to an informational meeting with the Utilities committee and will be notified when the work is going to begin. This is currently scheduled after the school year ends to minimize inconveniences to the residents.

Finally, it was noted that liens will be posted for outstanding sewer bills.

Annual Report. Jo reminded the overseers that they need to submit text for the various sections of the Annual Report to Paul as soon as possible.

Judy moved the reappointment of the nomination committee (John Woolsey and Heidi von Bergen) if they are willing to serve. Seconded by Denis. **Voted—all in favor.**

Punch List. Nothing to discuss.

Small Boat Storage. Nothing to add to the discussion this month.

Wedding Request. Jo had written to the young lady who wanted to use the wharf for shuttle service to Islesboro, explaining how busy the wharf and adjacent parking would be at that time of year. He has not heard back from her, and concludes that she has decided to make other arrangements.

Community Hall Reservation Policies. It was noted that Paul has received several reservations for multiple sessions this summer, including one for every Saturday from 9:30 to 4:00. Several overseers expressed concerns about the policies and procedures currently in place—both in terms of tying up the facility for large blocks of time during the summer, and related to the \$40.00 contribution that is currently suggested. After considerable discussion, it was agreed that we need to reconsider the policies, and establish better guidelines which, among other things, give priority to the official Bayside organizations (NVC, Yacht Club, and Historical Society), assure the most equitable access for Bayside residents, and assess an appropriate charge, especially in the case of events for which a fee is charged. It was agreed to tell three parties who have requested reservations for recurring events this summer, that the policies are under review and they may not be able to have all the sessions they had requested. It was suggested it may be beneficial to extend the “by approval of the overseers” provision, which currently applies only to non-residents, to all users of the facility. It was suggested that the Belfast Boathouse policies might serve as a guide for a future discussion. Steve offered to draft some possible language for consideration at the June meeting. Lee asked that the treasurer provide information concerning the costs to operate the facility. Judy noted that parking can be an issue and that some users are asked to provide shuttle service from offsite and/or pay for extra police hours during their events.

Steve moved to let current reservation holders know they can have their June dates, but others may not be possible, after the overseers reconsider the policies. Seconded by Judy. **Voted—all in favor.**

Future Meeting Dates. Jo reminded the overseers that we have a June 3, 9:00 AM meeting scheduled as a budget workshop and pointed out that he will not be present. Marge will chair the meeting. Steve moved to move the regular June meeting to June 17. Seconded by Denis. **Voted—all in favor.**

There was some discussion concerning proposed memorials for deceased Bayside residents. It was noted that we may soon reach the saturation point for benches and that subsequently other memorials should be considered, such as a path with named bricks.

Judy Metcalf moved to adjourn the meeting. Steve Kazilionis seconded the motion. **Voted—all in favor.**